

EMPLOYMENT OPPORTUNITY

Healthcare Navigator

The Angel Harvey Family Health Center of the Infant Welfare Society of Chicago (IWS), a comprehensive, community-based health center in Chicago's Logan Square neighborhood, is seeking a Full-Time Healthcare Navigator (Bilingual English/Spanish).

Responsibilities

The Navigator is responsible for steering and supporting IWS patients with the completion of government resource enrollment while referring patients to the appropriate enrollment resources and engaging in community outreach by providing education and promoting application assistance for coverage options.

Knowledge, Skills, and Abilities

The Healthcare Navigator must have a High school diploma. The ideal candidate will also have experience in an outpatient clinic. The successful candidate will have a working knowledge of Electronic Medical Records (EMR) and knowledge of MS Office or Office Suite. The candidate must have exceptional telephone skills and excellent skills in communicating with many types of people clearly, efficiently, and politely.

Required Qualifications

- High school **required**
- 0- 3 years healthcare experience **preferred**
- Bilingual skills (English/Spanish) **required**

Organizational Overview

IWS envisions a community with healthy bodies and healthy minds, and for more than 100 years and counting, we have fulfilled its mission to empower children and families to lead healthy and productive lives. IWS serves vulnerable communities, providing access to a continuum of integrated and coordinated health care, including pediatric health, adult health, prenatal care, oral health, child development, behavioral health, optometry, care coordination, and nutrition and exercise programs.

If interested, please submit resume to Candice Collier at collierc@infantwelfare.org.

